



*Building Healthy Minds and Bodies since 1977*

### **3.10 OUTSTANDING COMPETITIVE FEES**

#### **PURPOSE**

To ensure that Okanagan Gymnastics Centre (OGC) receives payment for fees relating to training, competition, outstanding commitment hours, or any other charges on the due date.

#### **POLICY**

Competitive families are expected to pay their fees in a timely manner. Any additional charges are expected to be paid upon receipt of an invoice.

#### **PROCEDURE**

Monthly fees will be paid by postdated cheque or pre authorized credit card. When there are additional charges for other events or training camps, they will be due upon receipt of the invoice.

#### **Non-sufficient Funds (NSF) cheques:**

NSF cheques will be subject to an administration fee. Replacement payment, including the NSF charge, must be paid as soon as possible. If payment is not received within 20 days, the athlete may be withdrawn from the program.

#### **Failed credit card charge:**

If after 2 failed attempts to process a credit card (within 20 days), the athlete may be withdrawn from the program.

All efforts will be made with the customer to receive payment in a timely manner.

Registration for the following season cannot be accepted until all outstanding fees have been paid, including commitment hours.

In cases of financial hardship, the family may approach the Director of Operations to discuss a payment plan.

OGC reserves the right to suspend training at any time for nonpayment until account is brought up to date.

**APPROVED BY OGC BOARD OF DIRECTORS JANUARY 24, 2018**