



**Building Healthy Minds and Bodies since 1977**

## **7.1 MEDIA INFORMATION IN AN EMERGENCY**

### **PURPOSE**

The protection of the participant(s) and their families, and the integrity of the Okanagan Gymnastics Centre (OGC) shall be of the utmost consideration in providing and reporting any information to the media.

### **POLICY**

All enquiries and/or requests from the media will be referred, without editorial comment, to the Director of Operations. Information which is released to the media will be truthful and accurate, and will preserve:

- The confidentiality and privacy of the athlete(s) and their families, and
- The integrity and effectiveness of the OGC's programs.

### **PROCEDURE**

#### **Media Requests for Information/Interviews**

In the event of a crisis situation employees approached by the media for information or an interview will:

- a) Refer the media to the Director of Operation to arrange an appointment
- b) Make no other comment or observation other than to refer the request to the Director of Operations or Board of Directors representative
- d) Contravention of this policy will result in discipline action in accordance with OGC disciplinary policy.

**APPROVED BY OGC BOARD OF DIRECTORS SEPTEMBER 20, 2017**